

**UPPER PROVIDENCE TOWNSHIP SEWER AUTHORITY
MARCH 9, 2022**

The meeting of the Upper Providence Township Sewer Authority was held on Wednesday, March 9, 2022. It was called to order at 7:33 p.m. by Chairman, Michael Byrne.

Those present: Mr. Michael Byrne
Mr. David Daniel
Mr. Vincent DelVacchio, new board member
Mr. James P. Kelly, P. E.
Mr. Gregory M. Mallon, Esq.
Mr. Kevin M. Matson, Operations Manager
Ms. M. Elizabeth Naughton-Beck
Mr. Robert Powell
Mr. Ed Reardon

Those not present: Ms. Patricia Hall, Office Manager
Mr. Matthew B. Hayes

PUBLIC COMMENT

None.

MINUTES

The minutes of the meeting of February 9, 2022 were reviewed.

MOTION: Mr. David Daniel moved to approve the minutes of the meeting of February 9, 2022 as presented. Seconded by Mr. Robert Powell. Motion carried unanimously. (MOTION 22-03-20)

INCOME AND EXPENSES

Ms. Hall was not at the meeting and there was no voucher list available to review. Mr. Matson noted that the invoices should be paid as long as they are all budgeted and are consistent and within expectations. Mr. Byrne asked for a motion to approve the payment of the monthly expenses.

MOTION: Mr. Robert Powell moved to approve the payment of montly invoices such as those that are termed “normal” standard bills as long as they are within the budgeted amounts for the month. Seconded by Mr. David Daniel. Motion carried unanimously. (MOTION 22-03-21)

REPORTS OF OFFICERS

No reports.

OPERATIONS MANAGER'S REPORT

Mr. Matson reported on a phone call he had received which raised concerns about the vulnerability of equipment at our Bortondale pump station. He investigated the site and attached a photo of it to his report. He has since contacted Phoenix Security Systems and is awaiting a proposal from them on their providing some lightweight camera installations to monitor the pump station.

The following is a summary of grinder pump repair costs for 2020 to 2022.

	<u>Calls</u>	<u>Total Cost</u>	
2020	213	\$104,336.00	
2021	199	\$100,041.71	
2022	48	\$24,748.47	Costs of pumps/cores - 47,230.00

There are 1,662 E-One grinder pumps in our system.

The years-to-date summary for PA One Call activity showed:

	<u>2020</u>	<u>2021</u>	<u>2022</u>
Clear – no facilities	455	913	81
Field Marked	520	1125	167
Other	<u>94</u>	<u>169</u>	<u>28</u>
Total	1069	2207	276
Response Rate	100%	99.95%	80.23%

REPORTS OF COMMITTEES

The committees did not meet. Mr. Byrne reported that the Township had guaranteed our bond.

REPORTS OF CONSULTANTS

MR. JAMES P. KELLY, ENGINEER

Work continues to move forward at the Bortondale pump station with coordination

of contractors and projected dates. The contractors have submitted cut sheets and some submittals.

Regarding sewer mapping, data is being collected on newly-installed pumps, which will be added to the web map.

Mr. Kelly will contact MDVP in April to confirm the starting date for sewer cleaning and televising.

Weekly routine inspections continue to verify the accuracy and completion of markouts performed by USIC and the closing out of design tickets.

Mr. Byrne referred to the Authority's order of ten additional pump cores. He explained to the new board members that the useful life of the pumps is about fifteen years. There are 1,660 E-One grinder pumps currently in our system and the trends show about 20 core replacements per year.

MS. M. ELIZABETH NAUGHTON-BECK, SOLICITOR

Ms. Naughton-Beck asked that two action items be added to the agenda for the April meeting: A motion to accept the Assignment of Easement and Right-of-Way Agreements and Conveyance of Sanitary Sewer Facilities from the Middletown Township Sewer Authority and the inclusion on the April voucher list of the invoice from the title company for the associated title search of this easement.

She noted that she has picked up a number of boxes containing liens and records from Mr. Pinto.

MOTIONS AND RESOLUTIONS

MOTION: Mr. David Daniel moved to authorize the chairman, vice-chairman, secretary, and treasurer, or such other employees or agents, to execute any and all documents, forms or schedules, related to the settlement of the 2022 loan from the Delaware Valley Regional Finance Authority. Seconded by Mr. Robert Powell. Motion carried unanimously.
(MOTION 22-03-22)

MISCELLANEOUS

Mr. DeVacchio asked about the interest rate of the loan. Mr. Byrne thought it was in the 2% range.

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**MOTION: Mr. Gegory M. Mallon moved to adjourn the meeting of March 9, 2022.
Seconded by Mr. David Daniel. Motion carried unanimously.
(MOTION 22-03-23)**

The meeting ended at 8:00 p.m. The next meeting will be on April 13, 2022.

**Respectfully submitted,
Mrs. Stella B. Thompson**

Approved _____

UPPER PROVIDENCE TOWNSHIP SEWER AUTHORITY
MOTIONS FOR 2022
MARCH

- 20. Approval of the minutes of the meeting of February 9, 2022 as presented.**
- 21. Approval of the payment of montly invoices such as those that are termed “normal” standard bills as long as they are within the budgeted amounts for the month.**
- 22. Authorization for the chairman, vice-chairman, secretary, and treasurer, or such other employees or agents, to execute any and all documents, forms or schedules, related to the settlement of the 2022 loan from the Delaware Valley Regional Finance Authority.**
- 23. Adjournment of the meeting of March 9, 2022.**