

**UPPER PROVIDENCE TOWNSHIP SEWER AUTHORITY
JUNE 8, 2022**

The meeting of the Upper Providence Township Sewer Authority was held on Wednesday, June 8, 2022. It was called to order at 7:30 p.m. by Chairman, Mr. Matthew B. Hayes.

Those present: Mr. Vincent DelVacchio
Ms. Patricia Hall, Office Manager
Mr. Matthew B. Hayes
Mr. James P. Kelly, P. E.
Mr. Gregory M. Mallon, Esq.
Mr. Kevin M. Matson, Operations Manager
Ms. M. Elizabeth Naughton-Beck, Solicitor
Mr. Robert Powell
Mr. Edwin Reardon

Those not attending: Mr. David Daniel
Mr. Brad Pappal

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

None.

MINUTES

The minutes of the meeting of May 11, 2022 were reviewed.

MOTION: Mr. Vincent DelVacchio moved to approve the minutes of the meeting of May 11, 2022 as presented. Seconded by Mr. Robert Powell. Motion carried unanimously. (MOTION 22-06-40)

INCOME AND EXPENSES

MOTION: Mr. Gregory M. Mallon moved to approve the voucher list of June 8, 2022 as presented. Seconded by Mr. Robert Powell. Motion carried unanimously. (MOTION 22-06-41)

Ms. Hall made reference to Item #19, stating that principal payments were due on the 2009 note (\$265,000) and the 2012 note (\$256,000). She noted that she might have to use some of the money in our PLGIT account to pay all the expenses on the voucher list (including the two principal payments). She also mentioned an invoice for payment No. 1 (\$6,303.60) from Charles Higgins & Sons, Inc. for electrical services at the Bortondale pump station. She has drawn a check for this but didn't

include it on the list because she was not sure the check was adequate. She has decided it is and will now add it to the list as payment No. 1 for the Bortondale project. Ms. Naughton-Beck felt we might need to revisit this procedure.

MOTION: Mr. Gregory M. Mallon moved to amend Motion 41 to include the payment to Charles Higgins & Sons, Inc. for payment No. 1 for electrical service to the Bortondale pump station. Seconded by Mr. Robert Powell. Motion carried unanimously. (MOTION 22-06-42))

REPORTS OF OFFICERS

No reports.

OPERATIONS MANAGER'S REPORT

The following is a summary of grinder pump repair costs for 2020 to 2022.

	<u>Calls</u>	<u>Total Cost</u>	
2020	213	\$104,336.00	
2021	199	\$100,041.71	
2022	89	\$66,971.63	Costs of pumps/cores - \$77,890.00 ppppp

There are 1,662 E-One grinder pumps in our system.

There were ten core replacements last month, however most of those were in service for over 15 years. Mr. Matson will continue to monitor this. The overall service calls are at trend or below trend where we were last year.

The years-to-date summary for PA One Call activity showed:

	<u>2020</u>	<u>2021</u>	<u>2022</u>	
Clear – no facilities	455	913	320	
Field Marked	520	1125	371	
Other	94	169	54	
Total for year	1069	2207	745	(trending to 1710 calls by 12/31/2022)
Response rate	100%	99.95%	80.23%	

On June 3, 2022, representatives from the Sewer Authority were given a tour of our system, ending with a trip to see the WWTP upgrades at the Aqua Treatment Plant. Aqua has invested over \$150,000,000.00 on the improvements which have expanded

the permitted treatment flow to 2.2 million gallons per day. Mr. Reardon commented on the experience of seeing where the pump stations are, what the cores look like, and taking part in the incredible Aqua tour. Mr. Matson will extend our gratitude to Aqua for the tour.

Mr. Hayes referred to the grinder pumps, the cores, and their cost. He cited the Federal money that the Township received last year (which we received a portion of with regard to the Bortondale pump station) and which the Township should be receiving again this July. He and Mr. Matson are working together to, hopefully, go back to the Township and possibly receive some of this money which could be used for replacement of grinder pump cores. He feels that our Township sewer rent compared to surrounding townships is well-priced and lower than most areas nearby. Mr. Powell brought up the subject of electronic bill payments, which would be of service to our residents, but would mean computer system upgrades. A discussion followed.

REPORTS OF COMMITTEES

No reports.

REPORTS OF CONSULTANTS

MR. JAMES P. KELLY, ENGINEER

Work continues to move forward at the Bortondale pump station with coordination of contractors and projected dates. The contractor had submitted cut sheets and 900 pages of additional submittals for review and approval. The contractor will be on-site Tuesday, June 14, to drill and characterize the material that will be in our excavation for the pump station. With that information, they will design a shoring plan.

The legal description for the Bortondale pump station provided by Middletown was inaccurate. Mr. Kelly is working on creating what he thinks is a proper legal description. He will then coordinate this with Middletown.

Regarding sewer mapping, data is being collected on newly-installed pumps when applicable, to be added to the web map.

Weekly routine inspections continue to verify the accuracy and completion of markouts performed by USIC and the closing out of design tickets. Pursuant to the direction of the Operations Manager, Mr. Kelly will limit his time not to exceed an invoice of \$1,400/month.

Concerning sewer cleaning, District 4 is currently being jetted and televised in the vicinity of Farnum Road, and jetting in Districts 5 and 6 will be determined.

MS. M. ELIZABETH NAUGHTON-BECK, SOLICITOR

No formal report.

MOTIONS AND RESOLUTIONS

None.

MISCELLANEOUS

There was a discussion following Mr. Hayes's reference to letters Mr. Spielman had written to residents about the costs of grinder pump repairs/replacements due to customer negligence.

Mr. Powell brought up the subject of the easement agreement regarding the Rose Tree Park pump station. He would like to shed that liability. Mr. Matson noted that the desire is to have the County or some other group take over ownership of this. Ms. Hall said that we pay to maintain the pump station and she believes they pay sewer rent based on usage just like any other commercial property. Mr. Hayes would like Ms. Hall to put together information for next month's meeting, and put it on the agenda so the board can decide whether they want to make a motion to start the communication process.

**MOTION: Mr. Robert Powell moved to adjourn the meeting of June 8, 2022.
Seconded by Mr. Gregory M. Mallon. Motion carried unanimously.
(MOTION 22-06-43))**

The meeting ended at 8:15 p.m. The next meeting will be on July 13, 2022.

**Respectfully submitted,
Mrs. Stella B. Thompson**

Approved _____

UPPER PROVIDENCE TOWNSHIP SEWER AUTHORITY
MOTIONS FOR 2022
JUNE

- 40. Approval of the minutes of the meeting of May 11, 2022 as presented.**
- 41. Approval of the voucher list of June 8, 2022 as presented.**
- 42. Amending of Motion 41 to include the payment to Charles Higgins & Sons, Inc. for payment No. 1 for electrical service to the Bortondale pump station.**
- 43. Adjournment of the meeting of June 8, 2022.**