

**UPPER PROVIDENCE TOWNSHIP SEWER AUTHORITY
JUNE 9, 2021**

The Upper Providence Township Sewer Authority meeting on Wednesday, June 9, 2021 via Zoom was called to order at 7:35 p.m. by Chairman, Michael Byrne.

**Those present: Mr. Michael Byrne
 Mr. David Daniel
 Ms. Patricia Hall, Office Manager
 Mr. Silas Jimenez
 Mr. James P. Kelly, P. E.
 Mr. Gregory M. Mallon, Esq.
 Mr. Kevin Matson, P. E.
 Mr. Robert L. Pinto, Solicitor
 Mr. Robert Powell
 Mr. Richard T. Spielman, Jr., Operations Manager**

Those not present: Mr. Matthew B. Hayes

PUBLIC COMMENT

None.

MINUTES

The minutes of the meeting of May 12, 2021 were reviewed.

MOTION: Mr. Kevin Matson moved to approve the minutes of the meeting of May 12, 2021 as presented. Seconded by Mr. Robert Powell. Motion carried unanimously. (MOTION 21-06-24)

INCOME AND EXPENSES

Ms. Hall made reference to Item #22, DVRFA Revenue Bonds, two principal payments due on June 25, one for 2009 note for \$258,000 and the other for 2012 note for \$249,000.

MOTION: Mr. Robert Powell moved to approve the Voucher List of June 9, 2021 as presented. Seconded by Mr. Gregory M. Mallon. Motion carried unanimously. (MOTION 21-06-25)

REPORTS OF OFFICERS

None.

OPERATIONS MANAGER'S REPORT

Regarding the Ridley Creek/Crum Creek Sanitary Sewer Extension project, the following permits have been approved and pumps issued: **Phase One** (229 customers) 225 permits and 222 pumps; **Phase Two** (187 customers) 186 permits and 185 pumps; **Phase Three** (122 customers) 121 permits and pumps; **Phase Four** (85 customers) 82 permits and 81 pumps; **Phase Five** (153 customers) 150 permits and 147 pumps; **Phase Six** (175 customers) 173 permits and 168 pumps; **Phase Seven** (73 customers) 70 permits and 67 pumps; **Phase Eight** (134 customers) 131 permits and 130 pumps; **Phase Nine** (104 customers) 97 permits and 94 pumps. The amount of main installed is 159,471 feet (30.2 miles) and service pipe is 29,260 feet (5.5 miles). Percentage of residents connected is 95.2% and 46 pumps have not been issued. This total does not include 40 Toft Woods residents.

The following is a summary of grinder pump repair costs for 2021. This includes work performed in 2020 but billed in 2021.

<u>Calls</u>	<u>Total Cost</u>	<u>Agreement Savings</u>	<u>Billed to Customers in 2021</u>
90	\$45,470	\$19,258	\$2,994

Cores from stock pumps used for replacement savings, \$12,800.

Note: Mr. Spielman has provided Mr. Pinto with a list of unpaid grinder repair costs caused by customer misuse.

The year-to-date summary for PA One Call activity showed:

Clear – no facilities	331
Field Marked	294
Other	<u>99</u>
Total	724

Effective June 9, 2021, USIC Locating Services, LLC has taken over the PA One Call activity for this Authority. Mr. Spielman thanked Chairman Byrne, the board, Kelly Engineers, and Mr. Pinto for making this happen. He feels that in the long run, this move will be more efficient and less expensive.

Mr. Kelly will provide an update on the status of the redesign of the Bortondale pump station. Mr. Spielman strongly urges that the bid for acquisition of material and construction of the new pump station include two additional backup pumps. Besides being a prudent emergency planning acquisition, this may enable us to obtain a better price on all the pumps for this station.

REPORTS OF COMMITTEES

No reports. Mr. Byrne noted that Mr. Mallon and Mr. Matson will be meeting before the July Authority meeting. Since Mr. Spielman will be retiring, Mr. Powell has offered his services in terms of knowledge and experience.

REPORTS OF CONSULTANTS

MR. JAMES P. KELLY, ENGINEER

The sewer mapping project is sufficiently complete and all field data has been forwarded to USIC. Mr. Kelly will periodically update based on minor corrections per USIC's mark outs and forward that information to USIC upon revision.

Cleaning in District 2 is ongoing and is currently in the vicinity of Sandy Bank Road/Greenhill Road.

Pursuant to a meeting held on May 26, USIC has taken over One-Call mark outs on June 9. All contracts have been reviewed and executed. The contact for locating mark out tickets is Mr. Bill Boyle. The contact for design request tickets will remain Mr. Kelly's office. There is a nice feature with the One Call mark out which is a portal system that is automated and can be logged into. The Customer Portal issued by USIC should be operational within a week.

The Bortondale pump station contract documents and bid opening are on schedule for the Authority's consideration at the July 14 meeting. Mr. Kelly is hopeful that the contract can be awarded at that time. The estimated time of completion depends on the material supplies but should be between sixty and ninety days.

Mr. Byrne mentioned that he has access to an application which he can share with any interested board members.

MR. ROBERT L. PINTO, SOLICITOR

Mr. Pinto had nothing to report other than he reviewed the USIC contract.

MOTIONS AND RESOLUTIONS

None.

MISCELLANEOUS

Mr. Powell brought up the subject of returning to in-person Authority meetings.

It was agreed to begin meeting in the Township building at the July 14, 2021 Authority meeting.

KBX GOLDEN REPORT FOR MAY, 2021

Mr. Brophy performed general pump station observations and repairs at: Bortondale – two calls for lag alarms and one on routine; Rose Tree Lower – one call where he replaced a bad pump on side two and one for a bioxide delivery; Toft Woods - responded to a power failure alarm; Valley View - pumped down the station; and Winter Street - cleared check valves of debris and confirmed proper operation.

He performed routine operations and maintenance at the following pump stations: Braves Trail, Crum Creek and Farnum Roads, Letitia Lane, Media Station, and Rose Tree Upper.

**MOTION: Mr. Robert Powell moved to adjourn the meeting of June 9, 2021.
Seconded by Mr. Kevin Matson. Motion carried unanimously.
(MOTION 21-06-26)**

Mr. Pinto advised Ms. Hall that she should re-advertize the Authority meetings since we will be meeting in the Township building in the future. The meeting ended at 7:57 p.m. The next meeting will be on July 14, 2021.

Respectfully submitted,

Mrs. Stella B. Thompson

UPPER PROVIDENCE TOWNSHIP SEWER AUTHORITY
MOTIONS FOR 2021
JUNE

- 24. Approval of the minutes of May 12, 2021 as presented.**
- 25. Approval of the Voucher List of June 9, 2021 as presented.**
- 26. Adjournment of the meeting of June 9, 2021.**