

UPPER PROVIDENCE TOWNSHIP
DELAWARE COUNTY
January 7, 2019
Reorganization Meeting
8:00 P.M.

The Upper Providence Township Council held its Reorganization Meeting on January 7, 2019 at 8:00 P.M. Mr. Broadhurst led the Pledge of Allegiance.

Roll Call

Present: Mr. Broadhurst, Ms. Heupler, Mr. McLoughlin, Mr. Wilson, Ms. Naughton Beck, Solicitor, Mr. Lebold, Twp., Mgr., and Ms. McCloskey, Administrative Assistant.

Not Present: Ms. Glassman

Election of Temporary Chairman

Mr. Wilson made a motion, seconded by Ms. Heupler, nominating Mr. McLoughlin to serve as temporary Chair for the purpose of electing a Chair and Vice Chair of the Upper Providence Township Council, for 2019.

Mr. McLoughlin	yes	Mr. Broadhurst	yes
Ms. Heupler	yes	Mr. Wilson	yes

4-0, Motion Carried

Election of Council Chairman

Mr. McLoughlin made a motion, seconded by Mr. Wilson, nominating Mr. Broadhurst as Council Chairman for 2019.

Mr. McLoughlin	yes	Mr. Broadhurst	yes
Ms. Heupler	yes	Mr. Wilson	yes

4-0, Motion Carried

Election of Council Vice Chairman

Mr. McLoughlin made a motion, seconded by Mr. Wilson, nominating Ms. Heupler as Vice Chair of the Upper Providence Township Council for 2019.

Mr. McLoughlin	yes	Mr. Broadhurst	yes
Ms. Heupler	yes	Mr. Wilson	yes

4-0, Motion Carried

Resolution No. 2019-1 Meeting Rules and Procedures

Ms. Heupler made a motion, seconded by Mr. McLoughlin, to adopt a Resolution No. 2019-1 outlining rules of procedures for the conduct of business at Council Meetings.

Mr. McLoughlin	yes	Mr. Broadhurst	yes
Ms. Heupler	yes	Mr. Wilson	yes

4-0, Motion Carried

Resolution No. 2019-2 – Appointment of Secretary-Treasurer/Resolution for Bonding

Mr. McLoughlin made a motion, seconded by Mr. Wilson, to adopt Resolution No. 2019-2 to appoint Gregory C. Lebold, as Township Secretary and Treasurer and to adopt a resolution providing for bonding thereof.

Mr. McLoughlin	yes	Mr. Broadhurst	yes
Ms. Heupler	yes	Mr. Wilson	yes

4-0, Motion Carried

Appointment of Township Solicitor

Ms. Heupler made a motion, seconded by Mr. McLoughlin, to appoint Beth Naughton-Beck, Esq., from Swartz Campbell as Township Solicitor for the year 2019 at a monthly retainer of \$600.00 and an hourly rate of \$195.00.

Mr. McLoughlin	yes	Mr. Broadhurst	yes
Ms. Heupler	yes	Mr. Wilson	yes

4-0, Motion Carried

Appointment of Township Engineer

Mr. McLoughlin made a motion, seconded by Mr. Wilson, to appoint James P. Kelly, P.E., as Township Engineer at the compensation provided on the year 2019 Engineering Service Fee Schedule as prescribed by Council and other general engineering at the hourly billing rate as set forth therein.

Mr. McLoughlin	yes	Mr. Broadhurst	yes
Ms. Heupler	yes	Mr. Wilson	yes

4-0, Motion Carried

Resolution No. 2019-3 Council Administrative Committee Appointments

Ms. Heupler made a motion, seconded by Mr. Wilson, to adopt Resolution 2019-3 establishing appointments of Council members for year 2019 Administrative Committees.

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Administrative Committee

Chairman: Mr. Broadhurst

Members: Mr. McLoughlin & Ms. Heupler

Community Development Committee Chairman:

Ms. Glassman

Members: Mr. Wilson & Ms. Heupler

Fiscal Committee Chairman: Mr.

Wilson

Members: Ms. Glassman, Mr. McLoughlin, Ms. Heupler and Mr. Broadhurst

Public Safety Committee Chairman:

Mr. McLoughlin

Members: Mr. Wilson & Mr. Broadhurst

Public Works Committee Chairman:

Ms. Heupler

Members: Mr. Broadhurst & Ms. Glassman

Mr. McLoughlin yes

Ms. Heupler yes

Mr. Broadhurst yes

Mr. Wilson yes

4-0, Motion Carried

Appointment of Code Enforcement, Building Code Official and Zoning Officer

Mr. McLoughlin made a motion, seconded by Mr. Wilson, to appoint Gregory C. Lebold, Code Enforcement and Zoning Officer and Michael Barnhart, as additional Code Enforcement Official for the year 2019 in accordance with the fixed rates for such services as applicable.

Mr. McLoughlin yes

Ms. Heupler yes

Mr. Broadhurst yes

Mr. Wilson yes

4-0, Motion Carried

Resolution 2019-4 Chief Administrative Officer

Ms. Heupler made a motion, seconded by Mr. Wilson, to adopt Resolution No. 2019-4 appointing Joanne Moore as the Chief Administrative Officer of the Police and Non-Uniformed Pension Plans.

Mr. McLoughlin yes

Ms. Heupler yes

Mr. Broadhurst yes

Mr. Wilson yes

4-0, Motion Carried

Appointment of Township Staff

Mr. McLoughlin made a motion, seconded by Mr. Wilson, to reappoint Township Staff as per the terms and conditions set forth in the 2017 Collective Bargaining Agreement.

Mr. McLoughlin	yes	Mr. Broadhurst	yes
Ms. Heupler	yes	Mr. Wilson	yes

4-0, Motion Carried

Appointment of Additional Township Officers

Ms. Heupler made a motion, seconded by Mr. McLoughlin, to appoint additional Township Officers.

- a. To appoint Linn Architects, as year 2019 Building Inspector and such other qualified persons as may be designated to assist as needed in accordance with the rate for such services.
- b. To appoint Yerkes Associates, Inc. as the alternate UCC inspection agency for 2019 at the compensation provided in their 2019 Consulting Services Fee Schedule.
- c. To appoint Steve Tomassetti, of Linn Architects, as Building Code Official for the year 2019.
- d. To appoint Linn Architects, as year 2019 Use and Occupancy and Apartment Inspectors.
- e. To appoint Linn Architects, as year 2019 plumbing inspector, or other such qualified persons as designated in accordance with the rate for such services.
- f. To appoint Linn Architects, as year 2019 mechanical inspector, or other such qualified persons as designated in accordance with the rate for such services.
- g. To appoint United Inspections as the electrical inspector for 2019.
- h. To appoint Mark A. Bryan, of Environmental Management & Consulting, Inc., 2019 Sewage Enforcement Officer.
- i. To appoint Alan Mancill as 2019 Township Fire Marshal.
- j. To appoint Alan Mancill as 2019 Emergency Management Coordinator at a rate of \$625.00 a month and Gregory C. Lebold as Deputy Emergency Management Coordinator.
- k. To appoint Allen R. Strickler as Animal Control Officer for the year 2019.

Mr. McLoughlin	yes	Mr. Broadhurst	yes
Ms. Heupler	yes	Mr. Wilson	yes

4-0, Motion Carried

Appointment of other Counsel

Mr. McLoughlin made a motion, seconded by Mr. Wilson to appoint other counsel.

- a. To appoint J. Adam Matlowski, Esq. as Solicitor for the Ethics Committee for year 2019 at an hourly rate of \$235.00.

- b. To appoint Raffaele & Puppio as 2019 Solicitor for the Zoning Hearing Board at an hourly rate of \$160.00.
- c. To appoint James R. Flandreau, Esq. for utilization as needed for Special Counsel for Hearings and Conflict the year 2019 at an hourly rate of \$200.00.
- d. To appoint McNichol, Byrne and Matlawski as needed for the year 2019 at a rate of \$235.00 per hour.

Mr. McLoughlin	yes	Mr. Broadhurst	yes
Ms. Heupler	yes	Mr. Wilson	yes

4-0, Motion Carried

Appointment of Civil Defense Director

Ms. Heupler made a motion, seconded by Mr. Wilson, to appoint the Chairperson of the Public Safety Committee as Civil Defense Director for 2019.

Mr. McLoughlin	yes	Mr. Broadhurst	yes
Ms. Heupler	yes	Mr. Wilson	yes

4-0, Motion Carried

Appointment of Auditor

Mr. McLoughlin made a motion, seconded by Mr. Wilson, to appoint Leitzell & Economidis, PC as 2019 Auditors.

Mr. McLoughlin	yes	Mr. Broadhurst	yes
Ms. Heupler	yes	Mr. Wilson	yes

4-0, Motion Carried

Appointment of Actuary – Pension Funds

Ms. Heupler made a motion, seconded by Mr. McLoughlin, to appoint the Thomas J. Anderson as Actuary for the Police and Non-uniformed Pension Plans for the year 2019.

Mr. McLoughlin	yes	Mr. Broadhurst	yes
Ms. Heupler	yes	Mr. Wilson	yes

4-0, Motion Carried

Resolution No. 2019-5 Depository for Township Funds for 2019

Mr. McLoughlin made a motion, seconded by Mr. Wilson, to adopt Resolution No. 2019-5 designating Republic Bank, TD Bank, Pennsylvania State Association of Boroughs, (PSAB), and

other federally insured mutual fund and depositories approved by Council as depositories for the receipt of funds of Upper Providence Township for the year of 2019.

Mr. McLoughlin	yes	Mr. Broadhurst	yes
Ms. Heupler	yes	Mr. Wilson	yes

4-0, Motion Carried

Appointment of Tax Collection Agency

Ms. Heupler made a motion, seconded by Mr. Wilson, to appoint Barsz, Gowie, Amon, & Fultz LLC as tax collection agency for township taxes for 2019.

Mr. McLoughlin	yes	Mr. Broadhurst	yes
Ms. Heupler	yes	Mr. Wilson	yes

4-0, Motion Carried

Mr. McLoughlin made a motion, seconded by Mr. Wilson to close the Reorganization meeting and open a business meeting.

Public Forum

None

Tax Levy 2019 Ordinance

Mr. McLoughlin made a motion seconded by Mr. Wilson, to adopt Ordinance No. 521 establishing the 2019 Tax Levy at a rate of 4.16 mills.

Mr. McLoughlin	yes	Mr. Broadhurst	yes
Ms. Heupler	yes	Mr. Wilson	yes

4-0, Motion Carried

Resolution 2019-6 – Hiring Full Time Highway Department Employee

Mr. McLoughlin made a motion seconded by Mr. Wilson, to make Michael Gagliardi a full time employee of the Highway Department, effective January 1, 2019, conditioned upon satisfactory completion of pre-employment testing.

Mr. McLoughlin	yes	Mr. Broadhurst	yes
Ms. Heupler	yes	Mr. Wilson	yes

4-0, Motion Carried

Appointment to the Planning Commission

Ms. Heupler made a motion seconded by Mr. McLoughlin, to appoint Brianna Schehr of the 4th District to her first full term that will expire on January 1, 2023.

Mr. McLoughlin yes

Ms. Heupler yes

Mr. Broadhurst yes

Mr. Wilson yes

4-0, Motion Carried

Appointment to the Zoning Hearing Board

Mr. McLoughlin made a motion seconded by Mr. Wilson, to appoint Matthew Ryan of the 5th District to his first full term that will expire on January 1, 2024.

Mr. McLoughlin yes

Ms. Heupler yes

Mr. Broadhurst yes

Mr. Wilson yes

4-0, Motion Carried

Adjournment

Motion to adjourn was approved by unanimous voice vote at 8:15 p.m.

Gregory C. Lebold
Township Secretary

Timothy Broadhurst
Chairman