

**UPPER PROVIDENCE TOWNSHIP SEWER AUTHORITY
MARCH 10, 2021**

The Upper Providence Township Sewer Authority meeting on Wednesday, March 10, 2021 via Zoom was called to order at 7:30 p.m. by Chairman, Michael Byrne.

**Those present: Mr. Michael Byrne
 Mr. David Daniel
 Ms. Patricia Hall, Office Manager
 Mr. Matthew B. Hayes
 Mr. Silas Jimenez
 Mr. James P. Kelly, P. E.
 Mr. Gregory M. Mallon, Esq.
 Mr. Kevin Matson, P. E.
 Mr. Robert L. Pinto, Solicitor
 Mr. Richard T. Spielman, Jr., Operations Manager**

Those not present: Mr. Robert Powell

PUBLIC COMMENT

None.

MINUTES

The minutes of the meeting of February 10, 2021 were reviewed.

MOTION: Mr. Gregory M. Mallon moved to approve the minutes of the meeting of February 10, 2021 as presented. Seconded by Mr. Matthew B. Hayes. Motion carried unanimously. (MOTION 21-03-13)

INCOME AND EXPENSES

Ms. Hall referred to Item #9, KBX Golden, and explained that two of the invoices were for the rental of the bypass pump from 12/14/20 to 2/07/21.

MOTION: Mr. Gregory M. Mallon moved to approve the Voucher List of March 10, 2021 as presented. Seconded by Mr. Matthew B. Hayes. Motion carried unanimously. (MOTION 21-03-14)

REPORTS OF OFFICERS

No reports.

OPERATIONS MANAGER'S REPORT

Regarding the Ridley Creek/Crum Creek Sanitary Sewer Extension project, the following permits have been approved and pumps issued: **Phase One** (229 customers) 225 permits and 222 pumps; **Phase Two** (187 customers) 186 permits and 185 pumps; **Phase Three** (122 customers) 121 permits and pumps; **Phase Four** (85 customers) 82 permits and 81 pumps; **Phase Five** (153 customers) 150 permits and 147 pumps; **Phase Six** (175 customers) 173 permits and 168 pumps; **Phase Seven** (73 customers) 70 permits and 67 pumps; **Phase Eight** (134 customers) 131 permits and 130 pumps; **Phase Nine** (104 customers) 97 permits and 94 pumps. The amount of main installed is 159,471 feet (30.2 miles) and service pipe is 29,260 feet (5.5 miles). Percentage of residents connected is 95.2% and 46 pumps have not been issued. This total does not include 40 Toft Woods residents.

The following is a summary of grinder pump repair costs for 2021.

<u>Calls</u>	<u>Total Cost</u>	<u>Agreement Savings</u>	<u>Billed to Customer</u>
43	\$21,473	\$9,831	\$677

Cores from stock pumps used for replacement savings, \$6,400.

NOTE: In 2020, 20 customers were billed \$13,065, of which \$8,204 has been paid. Mr. Spielman has provided Mr. Pinto with a list of unpaid grinder repair costs caused by customer misuse. He has included with this report a copy of the list with the names and addresses omitted.

The year-to-date summary for PA One Call activity showed:

Clear – no facilities	96
Field Marked	139
Other	<u>81</u>
	316

Mr. Kelly has done considerable work to determine the best available system for the Bortondale pump station. Based on Mr. Spielman's recent discussion, he believes that we are close to a final proposal. Barring any unforeseen developments, it is likely that Mr. Kelly will have a proposal by next month and will seek the board's approval to prepare a bidding proposal and seek bids.

REPORTS OF COMMITTEES

No reports.

REPORTS OF CONSULTANTS

MR. JAMES P. KELLY, ENGINEER

With regard to the mapping project, Districts 4 (Braves Trail pump station), 5 (Media Station), 6 (Bortondale), 8 (CDCA/Farnum Road), 9 (Ridley Creek LPSS South), 10 (Ridley Creek LPSS North), 10A (Toft Woods), 11 (Crum Creek LPSS South), and 12 (Crum Creek LPSS North) are 100% complete. Districts 1, 2 and 3 (Lemon Street, Valley View, and Winter Street) are 99% complete, and District 7 (Wooded Way LPSS) is 70% complete.

With reference to the Bortondale pump station, Mr. Kelly has completed the flow and head data collection to determine the pump duty curve and select the possible combination of pumps. He has had several meetings with representatives from Gorman-Rupp to determine the “best fit” configuration. He has also completed all other utility locations. Considering a large transformer sits on the site, an exact location of the electric lines is critical. He expects to request authorization to advertise and solicit bids at the April meeting. Since this will be put out under two contracts (one for pumps and one for electric), he would like it to be out for bid for about 60 days. He would then open and award contracts at the June meeting.

He explained that the pumps are made in Ohio and parts are readily available. The configurations being considered are four pumps, two in a row, or two submersible and two high head pumps. The pump station will look like a house or an 8 x 10 shed with the pumps inside and the wet well outside. Mr. Spielman added that, based on his discussion with Mr. Kelly, they are looking at having four pumps exactly the same. This is a big improvement over what we had and would give us a couple of extra pumps.

Mr. Byrne asked about money to cover this project. Mr. Pinto referred to a special fund that had been set aside and questioned whether there were any restrictions on how that money could be used. He will look into this. Mr. Spielman added that in another month or so we will have a much better idea about what the costs will be, putting us in a position to approach Middletown and start negotiating with them. Mr. Byrne said the most desirable outcome would be splitting the cost 50/50. Mr. Kelly answered questions from Mr. Hayes and Mr. Matson.

MR. ROBERT L. PINTO, SOLICITOR

With regard to billing a customer for costs associated with grinder pump failures caused by the customer’s actions, Mr. Pinto mentioned a 2019 resolution which said that we could lien the resident’s property. However, the Municipality Authorities Act does not expressly give us permission to lien the property for a charge like that.

He feels it is very questionable. Also in the resolution is a paragraph saying that basically, as the creditor, we can assign payments to either the sewer rates or to that particular debt. Ultimately, we can lien for the balance of the unpaid sewer rent. The only recourse, other than that, is to sue the owner at the magistrate's level.

Mr. Byrne called for an executive session. Upon the board's return, Mr. Byrne announced that Mr. Spielman will be retiring on October 27, 2021 or earlier. By June, the PA One Calls will not be Mr. Spielman's responsibility, and Mr. Kelly feels USIC is the best replacement.

MOTIONS AND RESOLUTIONS

None.

MISCELLANEOUS

Mr. Matson thanked Mr. Spielman for his many years of dedicated service to the Sewer Authority and to the Township residents. He mentioned the different projects which he directed, his countless outreach to the residents, his handling of complaints and issues, his work with DEP, the County, the Township, and PennDOT, and his wisdom and depth of character.

KBX GOLDEN REPORT FOR FEBRUARY, 2021

Mr. Brophy performed routine operation and maintenance at the following pump stations: Braves Trail, Letitia Lane, Media, Rose Tree Upper, Toft Woods, Valley View, and Winter Street and at Crum Creek and Farnum Roads. He made three calls to the Bortondale pump station for lag alarms, one call to install flowmeters, two calls for flowmeter maintenance and data collection, and another call where he took measurements of the lift station. He made three calls to Rose Tree Lower.

He handled emergencies on Lakewood Drive and on Shady Hill, Indian Spring, and Greenhill Roads.

MOTION: Mr. Kevin Matson moved to adjourn the meeting of March 10, 2021. Seconded by Mr. Matthew B. Hayes. Motion carried unanimously. (MOTION 21-03-15)

The meeting ended at 8:38 p.m. The next meeting will be on April 14, 2021.

Respectfully submitted,

Mrs. Stella B. Thompson

UPPER PROVIDENCE TOWNSHIP SEWER AUTHORITY
MOTIONS FOR 2021
MARCH

13. Approval of the minutes of February 10, 2021 as presented.
14. Approval of the Voucher List of March 10, 2021 as presented.
15. Adjournment of the meeting of March 10, 2021.