

UPPER PROVIDENCE TOWNSHIP
DELAWARE COUNTY
BUSINESS MEETING
April 11, 2019

The Upper Providence Township Council held the regularly scheduled monthly Business meeting on Thursday, April 11, 2019 at the Upper Providence Township Building. Chairman Timothy Broadhurst called the business meeting to order at 7:30 PM. Mr. Broadhurst led the Pledge of Allegiance.

Mr. Broadhurst advised the audience that a new Resolution was passed regarding Council meeting procedures wherein all videotaping has to be completed from the back of the room.

Roll Call

Present: Mr. Timothy Broadhurst, Chairman, Ms. Kathy Heupler, Vice Chair, Mr. Edward McLoughlin and Mr. Ray Wilson. Also in attendance, Mr. Gregory Lebold, Township Manager, Ms. Jacquelyn Gaffney, (substituting for Ms. Naughton-Beck) Township Solicitor, Mr. J.P. Kelly, Township Engineer, Ms. McCloskey, Adm. Assistant and Walt Omlor, Constable.

Not Present: Ms. Beth Glassman

Awards, Presentations and Announcements

Mr. Lebold announced the following:

- CRC Streams Cleanup is scheduled for Saturday, April 13th from 9-11:30 at various locations.
- An E-waste event will be held on April 20, 2019 from 9-12 at the Promenade at Granite Run.
- There will be a fundraiser for the Media Elementary Playground on April 27th from 10-3.
- The Township's Administrative Offices will be closed on Friday, April 19th for Good Friday.
- Tyler Technologies is currently in the Township doing County wide reassessments. They are wearing yellow vests and do have identification.
- Manchester Road will be closed starting April 17th through the end of May for water main replacement.
- PennDOT is looking for winter services feedback and they will start repairing pot holes on Bishop Hollow Road starting on Monday, April 15th.

Mr. Lebold further noted that information on all of the items announced can be located on the Township website.

Public Forum

Alan Mancill, Township Fire Marshall, discussed his concerns with the emergency access easements in Rose Tree Estates and their lack of maintenance. Mr. Mancill noted that when a significant storm event occurred in 2018, Bobbin Mill was closed due to fallen trees and downed power lines, requiring the use of the emergency access easement between Bobbin Mill Road and Cedar Meadow Lane in Rose Tree Estates. Mr. Mancill noted that he met with the President of the Rose Tree Estates Home Owners Association and advised him to address the situation to ensure access could be achieved for both the residents of Rose Tree Estates and the residents of Bobbin Mill Road. Mr. Mancill noted that a recent inspection has noted no improvement.

Mr. Kelly explained to Council that the emergency access easements are included with the open space descriptions for Rose Tree Estates. Mr. Kelly further noted that those areas are included in the recorded plans and reiterated that they are the responsibility of the Rose Tree Estates Home Owners Association to maintain.

Heather Bickely, 100 Amanda Lane, informed Council of concerns that she has with vehicles being parked on Amanda Lane. Ms. Bickely requested Council to consider options on restricting parking.

Paola Haenn, 2 Meghan Circle, representing the Media Playground improvement project, requested a donation of \$1,000.00 for the Media Playground. Ms. Haenn was advised to go before the Township Recreation Board to gain their approval.

Kevin Else, 58 Cedar Hill Lane, discussed his concerns with the emergency access easements and his inability to obtain descriptions of the easements. Mr. Else also questioned what the technical requirements were for maintaining the emergency access easements. He was advised to meet with the Emergency Management Coordinator and Fire Marshal.

Approval of Minutes

Ms. Heupler made a motion, seconded by Mr. McLoughlin, to approve the March 14, 2019 Regular Council Business Meeting minutes.

Mr. McLoughlin	Yes	Mr. Wilson	Yes
Ms. Heupler	Yes	Mr. Broadhurst	Abstain

Motion approved 3-0, with 1 abstention

Approval of Minutes

Ms. Heupler made a motion, seconded by Mr. Wilson, to approve the March 28, 2019 Regular Council Business and Committee Meeting minutes.

Mr. McLoughlin	Yes	Mr. Wilson	Yes
Ms. Heupler	Yes	Mr. Broadhurst	Yes

Motion approved 4-0

Municipal Boards, Authorities, Commissions and Committees

Sewer Authority Appointment

Ms. Heupler made a motion, seconded by Mr. McLoughlin, to reaffirm the appoint of Gregory Mallon, of the 2nd District, to replace David Decker of the 2nd District, whose term has expired, to the Sewer Authority.

Mr. McLoughlin	Yes	Mr. Wilson	Yes
Ms. Heupler	Yes	Mr. Broadhurst	Yes

Motion approved 4-0

Ms. Heupler made a Motion, seconded by Mr. Wilson, to appoint Kevin Matson, of the 3rd District, to replace Eileen Joseph of the 3rd District to a term on the Sewer Authority, for a first term which will expire on January 21, 2024.

Mr. McLoughlin	Yes	Mr. Wilson	Yes
Ms. Heupler	Yes	Mr. Broadhurst	Yes

Motion approved 4-0

Zoning, Subdivision and Land Development

Rose Tree Elementary School – Parking

Gus Houtman, P.E., from GD Houtman and Sons presented the Land Development plans for proposed improvements at Rose Tree Elementary School. Mr. Houtman briefly described the proposed improvements, and that the plans were revised to include comments received by the Township Planning Commission. Mr. Houtman informed Council that Grace Eves from the RTMSD was also present. At the conclusion of Mr. Houtman’s presentation, Mr. Kelly confirmed that the plan complies with the recommendation from the Township Planning Commission.

Ms. Heupler made a motion, seconded by Mr. McLoughlin, to approve the Rose Tree Elementary School Final Land Development Application, subject to compliance with the March 8, 2019 review comments from the Township Engineer, as recommended by the Planning Commission.

Mr. McLoughlin	Yes	Mr. Wilson	Yes
Ms. Heupler	Yes	Mr. Broadhurst	Abstain

Motion approved 4-0

Unfinished Business

None

New Business

Voucher List for March 2019

Ms. Heupler made a motion, seconded by Mr. Wilson, to approve the voucher list for March 2019 in the amount of \$484,655.57.

Mr. McLoughlin	Yes	Mr. Wilson	Yes
Ms. Heupler	Yes	Mr. Broadhurst	Abstain

Motion approved 4-0

Resolution 2019-9 – DCNR Grant Application

Mr. Kelly explained that this is a DCNR Grant and funds have become available for storm water and stream bank restoration. This is a matching grant and it does not have to be used this year. This was applied for to do stream bank restoration at Thompson Park and add a handicap parking space. This will improve the stream bank and comply with the MS4.

Ms. Heupler made a motion, seconded by Mr. McLoughlin, to approve the DCNR Grant application – Resolution 2019-9.

Mr. McLoughlin	Yes	Mr. Wilson	Yes
Ms. Heupler	Yes	Mr. Broadhurst	Yes

Motion approved 4-0

2019 Road Program

Ms. Heupler made a motion, seconded by Mr. Wilson, to award the 2019 Road Program to John A. DiRocco in the bid amount of \$222,425.00, as recommended by the Township Engineer.

Mr. McLoughlin	Yes	Mr. Wilson	Yes
Ms. Heupler	Yes	Mr. Broadhurst	Yes

Motion approved 4-0

Council's Administrative Reports

None

Engineers Report

None

Adjournment

There being no further business, Ms. Heupler made a motion to adjourn the meeting. The motion was approved by unanimous voice vote and the meeting was adjourned at 8:06 PM.

Gregory C. Lebold
Township Secretary

Timothy Broadhurst
Council Chairman