

**UPPER PROVIDENCE TOWNSHIP SEWER AUTHORITY  
AUGUST 11, 2021**

The Upper Providence Township Sewer Authority meeting was held on Wednesday, August 11, 2021 in the Township building. It was called to order at 7:30 p.m. by Chairman, Michael Byrne.

**Those present:** Mr. Michael Byrne  
Ms. Patricia Hall, Office Manager  
Mr. Matthew B. Hayes  
Mr. James P. Kelly, P. E.  
Mr. Gregory M. Mallon, Esq.  
Mr. Kevin Matson, P. E.  
Mr. Robert L. Pinto, Solicitor  
Mr. Robert Powell  
Mr. Richard T. Spielman, Jr., Operations Manager

**Those not present:** Mr. David Daniel  
Mr. Silas Jimenez

**Others attending:** Mr. Vincent DelVacchio, Ridley Creek Road  
Mr. Thomas McFadden, Sycamore Mills Road

**PUBLIC COMMENT**

Mr. McFadden had a question regarding a lack of water service at a local swimming pool. He was directed to call Aqua.

**MINUTES**

The minutes of the meeting of July 14, 2021 were reviewed.

**MOTION:** Mr. Gregory M. Mallon moved to approve the minutes of the meeting of July 14, 2021 as presented. Seconded by Mr. Robert Powell.  
Motion carried unanimously. (MOTION 21-08-31)

**INCOME AND EXPENSES**

Ms. Hall made reference to Item #9, invoice no. 2774 from Kelly and Close Engineers regarding the rebuilding of the Bortondale pump station.

**MOTION:** Mr. Robert Powell moved to approve the Voucher List of August 11, 2021 as presented. Seconded by Mr. Gregory M. Mallon. Motion carried unanimously. (MOTION 21-08-32)

**REPORTS OF OFFICERS**

No reports.

**OPERATIONS MANAGER'S REPORT**

Regarding the Ridley Creek/Crum Creek Sanitary Sewer Extension project, the following permits have been approved and pumps issued: **Phase One** (229 customers) 225 permits and 222 pumps; **Phase Two** (187 customers) 186 permits and 185 pumps; **Phase Three** (122 customers) 121 permits and pumps; **Phase Four** (85 customers) 82 permits and 81 pumps; **Phase Five** (153 customers) 151 permits and 147 pumps; **Phase Six** (175 customers) 173 permits and 168 pumps; **Phase Seven** (73 customers) 70 permits and 67 pumps; **Phase Eight** (134 customers) 131 permits and 130 pumps; **Phase Nine** (104 customers) 97 permits and 94 pumps. The amount of main installed is 159,471 feet (30.2 miles) and service pipe is 29,260 feet (5.5 miles). Percentage of residents connected is 95.2% and 47 pumps have not been issued. This total does not include 40 Toft Woods residents.

Mr. Spielman reported that KBX Golden, LLC was acquired by Wind River Environmental, LLC on May 1, 2021. It is his understanding that KBX will continue to operate as a local company.

He mentioned two items of note...that we had our first blockage in 21 years in a low-pressure main and that we had a low-pressure service hit by a company putting in a new water main on Steeplechase Drive.

The following is a summary of grinder pump repair costs for 2021. This includes work performed in 2020 but billed in 2021.

<u>Calls</u>	<u>Total Cost</u>	<u>Agreement Savings</u>	<u>Billed to Customers in 2021/collected</u>
129	\$63,203	\$24,603	\$3,673/\$1,041

Cores from stock pumps used for replacement savings, \$19,200.

**Note:** Mr. Spielman has provided Mr. Pinto with a list of unpaid grinder repair costs caused by customer misuse.

The year-to-date summary for PA One Call activity showed:

	<u>2020</u>	<u>2021</u> (1/1/-6/7)	<u>2021</u> (6/7-7/13))
Clear – no facilities	455	333	117
Field Marked	520	293	102
<u>Other</u>	<u>94</u>	<u>98</u>	<u>42</u>
Total	1069	724	261
Response Rate	100%	100%	94.6%

**Mr. Spielman attached to his report an analysis of possible user rate impacts for the Bortondale pump station rebuild as prepared by Mr. Russ McIntosh of HRG. This was requested by the Authority chairman at our July meeting. This analysis provides the impact based on varying levels of participation in the rebuild cost by this Authority, our Township, and Middletown Township Sewer Authority. Approximately 54% of the flow into Bortondale comes from Middletown.**

**REPORTS OF COMMITTEES**

**No reports.**

**REPORTS OF CONSULTANTS**

**MR. JAMES P. KELLY, ENGINEER**

**The USIC invoice has been forwarded to Ms. Hall for payment. Mr. Kelly is still performing routine site inspections of USIC markouts, periodically updating GIS based on updates and revisions and forwarding to USIC upon revision.**

**The contract(s) bidding opening was held today, August 11. Attached to Mr. Kelly's report were the bid tab results. There were three bids for the GC portion and six bids for the electric work. The lowest bids were: GC work – Blooming Glen Contractors, and Electric – Charles A. Higgins & Sons, Inc. Township Council is encouraged to consider these bids and provide direction.**

**Mr. Kelly met with Middletown officials to determine if they are willing to contribute funds for rehabilitation of the pump station. They all agreed that they would be contributing to the cost (no figure or percentage was given) but with the caveat that they would 'revisit' the agreement for the Bortondale pump station. They discussed the design plan for the Bortondale pump station and the parameters involved, including other options that had been explored and abandoned by our Authority as not being cost-effective or economically feasible. A lengthy discussion followed. Mr. Byrne noted that this situation presents a severe public health crisis. He will be making his presentation to Council for funding for the rebuilding of the station tomorrow night. It was suggested that he ask for a specific figure. Messrs. Mallon, Matson, and Powell will be attending also. Mr. Byrne reiterated that he wants to keep the cost down as much as possible for our rate payers.**

**MR. ROBERT L. PINTO, SOLICITOR**

**Mr. Pinto noted that there is a new act (Act 43) now in effect which gives property owners an opportunity to request a reduction in sewer rates for multi-family properties. Mr. McIntosh will send him an article on what procedures/policy we**

would have to adopt. Mr. Pinto will present information to the board in the future.

He has put together some form letters, which Ms. Hall, Mr. Kelly and Mr. Spielman have reviewed, regarding asking property owners, who have been billed for the repair of their systems and have not yet paid, to send in their payment. He will be mailing them (about 30) out.

#### MOTIONS AND RESOLUTIONS

**MOTION:** Mr. Robert Powell moved to approve the audited financial statements for the year ending December 31, 2020 as prepared by Leitzell & Economidis, PC. Seconded by Mr. Gregory M. Mallon. Motion carried unanimously. (MOTION 21-08-33)

#### MISCELLANEOUS

##### KBX GOLDEN REPORT FOR JULY, 2021

Mr. Brophy performed routine operations and maintenance at the Letitia Lane, Rose Tree Upper, Rose Tree Lower, and Toft Woods pump stations and at Crum Creek and Farnum Roads.

He made five calls to Bortondale – 2 for a high water alarm, 1 for a lag alarm, 1 for a power failure, and 1 to exercise the pumps; Braves Trail – one call to clean the priming systems on both pumps and to install a new valve; Media – three calls, 1 for a power failure and 2 to have preventative maintenance performed on the generator; Rose Tree Park - two calls to install a new battery and a new dialer; Valley View - three calls, 1 to do heavy maintenance, 1 to clear blockage in the dry well, and 1 for flow meter calibration; and Winter Street - response to a complaint of odor coming from the station.

He replaced an electrical cord on Gordon Drive and did an evaluation and flushing of a residential grinder pump and low-pressure sewer main on Yarmouth Lane.

**MOTION:** Mr. Matthew B. Hayes moved to adjourn the meeting of August 11, 2021. Seconded by Mr. Gregory M. Mallon. Motion carried unanimously. (MOTION 21-08-34)

The meeting ended at 8:45 p.m. The next meeting will be on September 8, 2021.

Respectfully submitted,

Mrs. Stella B. Thompson

**UPPER PROVIDENCE TOWNSHIP SEWER AUTHORITY**  
**MOTIONS FOR 2021**  
**AUGUST**

- 31. Approval of the minutes of July 14, 2021 as presented.**
- 32. Approval of the Voucher List of August 11, 2021 as presented.**
- 33. Approval of the audited financial statements for the year ending December 31, 2020 as prepared by Leitzell & Economidis, PC.**
- 34. Adjournment of the meeting of August 11, 2021.**