

**UPPER PROVIDENCE TOWNSHIP SEWER AUTHORITY
AUGUST 14, 2019**

The monthly meeting of the Upper Providence Township Sewer Authority was held on Wednesday, August 14, 2019 in the Township building. It was called to order at 7:30 p.m. by Chairman, Michael Byrne.

Those attending: Mr. Michael Byrne
Ms. Patricia Hall, Office Manager
Mr. Matthew B. Hayes
Mr. Eugene O'Brien
Mr. Robert L. Pinto, Solicitor
Mr. Robert Powell
Mr. Richard T. Spielman
Mr. Walter J. Weinrich, Esq.

Those not attending: Mr. James P. Kelly, P. E.
Mr. Gregory M. Mallon, Esq.
Mr. Kevin Matson, P. E.

Others attending: Mr. Vincent DelVacchio, North Ridley Creek Road

PUBLIC COMMENT

None.

MINUTES

The minutes of the meeting of July 10, 2019 were reviewed.

MOTION: Mr. Matthew B. Hayes moved to approve the minutes of the meeting of July 10, 2019 as presented. Seconded by Mr. Eugene O'Brien. Motion carried unanimously. (MOTION 19-08-32)

INCOME AND EXPENSES

Attention was called to these budgeted items: Item #9 (invoice for the Valley View Pump Station Driveway) and Item #21 (invoices for numerous service calls by Site Specific Design, Inc.). Mr. Spielman has a meeting planned with Site Specific. He noted that there have been failures in the control clip on the pump.

A lengthy discussion followed which included a suggestion to increase next year's budget to provide for future service calls. Ms. Hall mentioned that we have budgeted \$10,000 in a 'General Construction' account under Revenues and Expenditures, which is there in case something happens but has not been used. Mr.

Powell suggested recording tapping fees on our capital budget, not our operating budget. This can be brought up at our Finance Committee meeting.

MOTION: Mr. Matthew B. Hayes moved to approve the Voucher List of August 14, 2019 as presented. Seconded by Mr. Eugene O'Brien. Motion carried unanimously. (MOTION 19-08-33)

REPORTS OF OFFICERS

No reports.

OPERATIONS MANAGER'S REPORT

Regarding the Ridley Creek/Crum Creek Sanitary Sewer Extensin project, the following permits have been approved and pumps issued: Phase One (229 customers) 224 permits and 217 pumps; Phase Two (187 customers) 185 permits and 184 pumps; Phase Three (122 customers) 121 permits and 119 pumps; Phase Four (86 customers) 80 permits and 78 pumps; Phase Five (154 customers) 150 permits and 139 pumps; Phase Six (174 customers) 171 permits and 160 pumps; Phase Seven (73 customers) 70 permits and 65 pumps; Phase Eight (133 customers) 125 permits and 120 pumps; Phase Nine (104 customers) 96 permits and 90 pumps. The amount of main installed is 159,471 feet (30.2 miles) and service pipe is 29,260 feet. The percentage of residents connected is 92.2% and 90 pumps have not been issued. This total does not include 40 Toft Woods residents.

A portion of Farnum Road near the intersection with Crum Creek Road has begun to wash out and is threatening the roadway. Our gravity main is currently approximately 6 feet from the edge of the wash-out. Mr. Spielman has made both the Township Manager and the Road Master aware of the potential threat to the sewer facilities. He has also asked Mr. Kevin Brophy of KBX to visit the site and be prepared to discuss damage control if it becomes necessary. This section of main serves approximately 55 homes. The wash-out is immediately adjacent to a tributary of Crum Creek on the immediate upstream side of the Crum Creek water treatment plant.

The new water main in Providence Road from Ridge Road to Kirk Lane has been installed and, following testing, the transfer of water services will begin. This work has been taking place from 7:00 p.m. to 5:00 a.m., Monday through Thursday. Mr. Spielman has worked closely with the prime contractor to avoid damage to our facilities, particularly the force main from the Villages of Rose Tree.

Attached to his report was the updated pump station/meter station data sheet. This information has been provided to the Township for insurance purposes.

REPORTS OF COMMITTEES

No reports.

REPORTS OF CONSULTANTS

MR. JAMES P. KELLY, ENGINEER

There was no report as Mr. Kelly was not present at the meeting.

MR. ROBERT L. PINTO, SOLICITOR

Mr. Pinto mentioned the request from a contractor for a list of all those residents to whom we have sent letters about their not connecting to the sewer. We have only five days in which to respond, and the burden is on the Sewer Authority to prove that we should not provide the list. Mr. Pinto feels there is a privacy issue here and he will review the Right-to-Know Act to see if he can reveal this information. (There are 32 exceptions to the Act.) All those who received that letter are on notice that they are in violation of the Township ordinance.

There is a property on Highview Lane where the owner never paid the sewer rent or the tapping fee. He is now trying to sell the home but does not have the money to pay these bills before settlement. Apparently everything will have to be done on the settlement sheet either by payouts or by escrows. Mr. Pinto will cooperate with those involved in selling the house to make sure we are paid.

MOTIONS AND RESOLUTIONS

MOTION: Mr. Matthew B. Hayes moved to accept the Upper Providence Township Sewer Authority Audited Financial Statements for the Year ended December 31, 2018 by Litzell & Economidis, PC. Seconded by Mr. Walter J. Weinrich. Motion carried unanimously.
(MOTION 19-08-34)

MISCELLANEOUS

KBX REPORT FOR THE MONTH OF JULY

Mr. Kevin Brophy made trouble calls or repairs to the following pump stations. He made four calls to Braves Trail, responding to power failures, and on another call replaced a cracked electrode dome. At Winter Street, he responded to two calls of power failure and two calls of high water alarm during a heavy rain event. During the second call, he cleared an obstruction.

He responded to two power failure alarms and one high water alarm at Rose Tree Park and later met with Verizon to repair a phone line. He also made a call to Rose Tree Estates Upper in response to a power failure alarm.

He made one call to Bortondale, responding to a high water alarm during heavy rain, and another for a lag alarm where he cleared an obstruction. He responded to a lag alarm and a high water alarm at the Media Station during two heavy rain events. He made two calls to Toft Woods for power failures.

Repairs in the general collection system included the removal and replacement of a manhole frame and cover, and replacement of the manhole frames and covers on Cedar Hill, Christine Lane, and Overhill Road. He also broke loose stuck manhole lids, as requested.

He is recommending budgeting \$29,150 for force/discharge main and piping upgrades to Bortondale to complete the station retrofit and consideration of KBX Golden for our jetter/sewer main cleaning and CCTV work.

**MOTION: Mr. Eugene O'Brien moved to adjourn the meeting of August 14, 2019.
Seconded by Mr. Walter J. Weinrich. Motion carried unanimously.
(MOTION 19-08-35)**

The meeting ended at 8:13 p.m.

The next meeting will be on September 11, 2019.

Respectfully submitted,

Mrs. Stella B. Thompson

Approved _____

UPPER PROVIDENCE TOWNSHIP SEWER AUTHORITY
MOTIONS FOR 2019
AUGUST

- 32. Approval of the meeting minutes of July 10, 2019 as presented.**
- 33. Approval of the Voucher List of August 14, 2019 as presented.**
- 34. Acceptance of the Upper Providence Township Sewer Authority Audited Financial Statements for the Year ended December 31, 2018 by Leitzell & Economidis, PC.**
- 35. Adjournment of the meeting of August 14, 2019.**