

**UPPER PROVIDENCE TOWNSHIP SEWER AUTHORITY
SEPTEMBER 11, 2019**

The monthly meeting of the Upper Providence Township Sewer Authority was held on Wednesday, September 11, 2019 in the Township building. It was called to order at 7:36 p.m. by Mr. Matthew B. Hayes.

Those attending: Ms. Patricia Hall, Office Manager
Mr. Matthew B. Hayes
Mr. James P. Kelly, P. E.
Mr. Gregory M. Mallon, Esq.
Mr. Kevin Matson, P. E.
Mr. Robert L. Pinto, Solicitor
Mr. Robert Powell
Mr. Walter J. Weinrich, Esq.

Those not attending: Mr. Michael Byrne
Mr. Eugene O'Brien
Mr. Richard T. Spielman, Jr., Operations Manager

PUBLIC COMMENT

None.

MINUTES

The minutes of the meeting of August 14, 2019 were reviewed.

MOTION: Mr. Walter J. Weinrich moved to approve the minutes of the meeting of August 14, 2019 as presented. Seconded by Mr. Robert Powell. Motion carried with one abstention (Mr. Kevin Matson). (MOTION 19-09-36)

INCOME AND EXPENSES

Ms. Hall called attention to Item #1, Aqua Pennsylvania Wastewater, Inc. second quarter 2019 invoice and Item #18, Video Pipe Services invoice (approved by Mr. Kelly) for our sewer cleaning program.

MOTION: Mr. Kevin Matson moved to approve the Voucher List of September 11, 2019 as presented. Seconded by Mr. Robert Powell. Motion carried unanimously. (MOTION 19-09-37)

REPORTS OF OFFICERS

No reports.

OPERATIONS MANAGER'S REPORT

There was no report. Mr. Spielman is on vacation.

REPORTS OF COMMITTEES

No reports. There was a discussion about committees. Ms. Hall reviewed the names of all the committee members and noted that each committee can have no more than three members.

Ms. Hall referred to the August 30, 2019 proposal from Mr. Russell F. McIntosh of HRG (Herbert, Rowland and Grubic, Inc.) to provide assistance in the preparation of the Authority's 2020 budget. The cost is estimated to be \$6,600.00, which is \$100 more than last year.

MOTION: Mr. Kevin Matson moved to accept the proposal of HRG to provide assistance with the preparation of the Upper Providence Township Sewer Authority's 2020 budget. Seconded by Mr. Walter J. Weinrich. Motion carried unanimously. (MOTION 19-09-38)

REPORTS OF CONSULTANTS

MR. JAMES P. KELLY, ENGINEER

Regarding the sanitary sewer mapping project, District 4 (Braves Trail pump station), District 5 (Media Station), District 6 (Bortondale), and Districts 11 (Crum Creek LPSS South) and 12 (Crum Creek, LPSS North) are 100% complete. District 3 (Winter Street) is 99% complete, and Districts 1 (Lemon Street) and District 2 (Valley View) are 95% complete. District 10 (Ridley Creek, LPSS North) is 90% complete; District 8 (CDCA/Farnum Road) is 75% complete; District 7 (Wooded Way LPSS) and District 9 (Ridley Creek, LPSS South) are 25% complete; and District 10A (Toft Woods) has not been started.

Two pumps have been installed since last month.

Video Pipe Services has completed all work and Mr. Kelly has recommended that their invoice for \$10,690.62 be paid in full. With this final payment, the contract is closed out. Mr. Kelly is requesting the Sewer Authority's authorization to prepare contract documents and solicit bids for a "cleaning and maintenance" contract. This is typically a four-year contract with the ability to accept or reject the contract on a yearly basis. Also, the contract(s) is written and ultimately awarded in two separate contracts, which can be awarded to the same contractor or separate contractors.

MOTION: Mr. Kevin Matson moved to authorize Mr. Kelly to prepare the contract documents and solicit bids for the sewer cleaning and maintenance contract. Seconded by Mr. Robert Powell. Motion carried unanimously. (MOTION 19-09-39)

Mr. Kelly noted that Farnum Road remains closed with no definite date given for reopening. Council is expected to authorize the preparation of documents to have it repaired and is looking for funding sources.

Upper Providence Township Council approved the hotel for the former Little Inn property. Mr. Kelly also discussed a 5-lot subdivision on South Orange Street.

MR. ROBERT L. PINTO, SOLICITOR

As a follow-up, Mr. Pinto noted that the property on Highview Lane, which he had discussed at last month's meeting and where the owner had never paid the sewer rent or tapping fee, has been sold, and the Sewer Authority has been paid.

Regarding the request from a contractor, under the Right-To-Know Act, for a list of those residents who have not connected to the sewer, Mr. Pinto noted that he had declined to disclose that information. He mentioned that he and Ms. Hall had submitted an affidavit, and he referred to a particular Pennsylvania case where the Supreme Court of Pennsylvania reversed the Commonwealth Court and said that addresses do not have to be given.

MOTIONS AND RESOLUTIONS

None.

MISCELLANEOUS

KBX REPORT FOR THE MONTH OF AUGUST

Mr. Brophy responded to high water alarm calls and power outages during heavy rain at Bortondale, Media Station, Rose Tree Park, Toft Woods, and Winter Street pump stations. On arrival, he found the pumps keeping up with the flow but had the vacuum truck and mobile generators on standby. Later he checked the operations of the new generator with Premium Power at Bortondale pump station. Premium Power made a list of items it needed to allow the generator to be used.

He made three calls to Braves Trail, one in response to a lag pump running alarm, which he cleared of debris. Later on the same day in August, he responded to power failures in the a.m. and p.m., by hooking up the generator. He noted that the GFI

was broken and was not allowing the dialer to call out. It needs to be replaced.

Keys for the pump stations were copied and delivered to the Sewer Authority office. The mobile generator customization is underway and should be complete and ready for connection to the other stations without fixed generators by mid-September.

Mr. Brody excavated a sink hole at the service valve assembly for E-1 grinder pump on Colt Road as per Mr. Spielman. No leaks were discovered.

He is recommending both budgeting \$29,150 for force/discharge main and piping upgrades to Bortondale to complete the station retrofit and considering KBX Golden for the Authority's jetter/sewer main cleaning and CCTV work.

**MOTION: Mr. Walter J. Weinrich moved to adjourn the meeting of September 11, 2019. Seconded by Mr. Kevin Matson. Motion carried unanimously.
(MOTION 19-09-40)**

The meeting ended at 8:10 p.m.

The next meeting will be on October 9, 2019.

Respectfully submitted,

Mrs. Stella B. Thompson

Approved _____

UPPER PROVIDENCE TOWNSHIP SEWER AUTHORITY
MOTIONS FOR 2019
SEPTEMBER

- 36. Approval of the meeting minutes of August 14, 2019 as presented.**
- 37. Approval of the Voucher List of September 11 2019 as presented.**
- 38. Acceptance of the proposal from HRG to provide assistance with the preparation of the Upper Providence Township Sewer Authority's 2020 budget.**
- 39. Authorization for Mr. Kelly to prepare the contract documents and solicit bids for the sewer cleaning and maintenance contract.**
- 40. Adjournment of the meeting of September 11, 2019.**